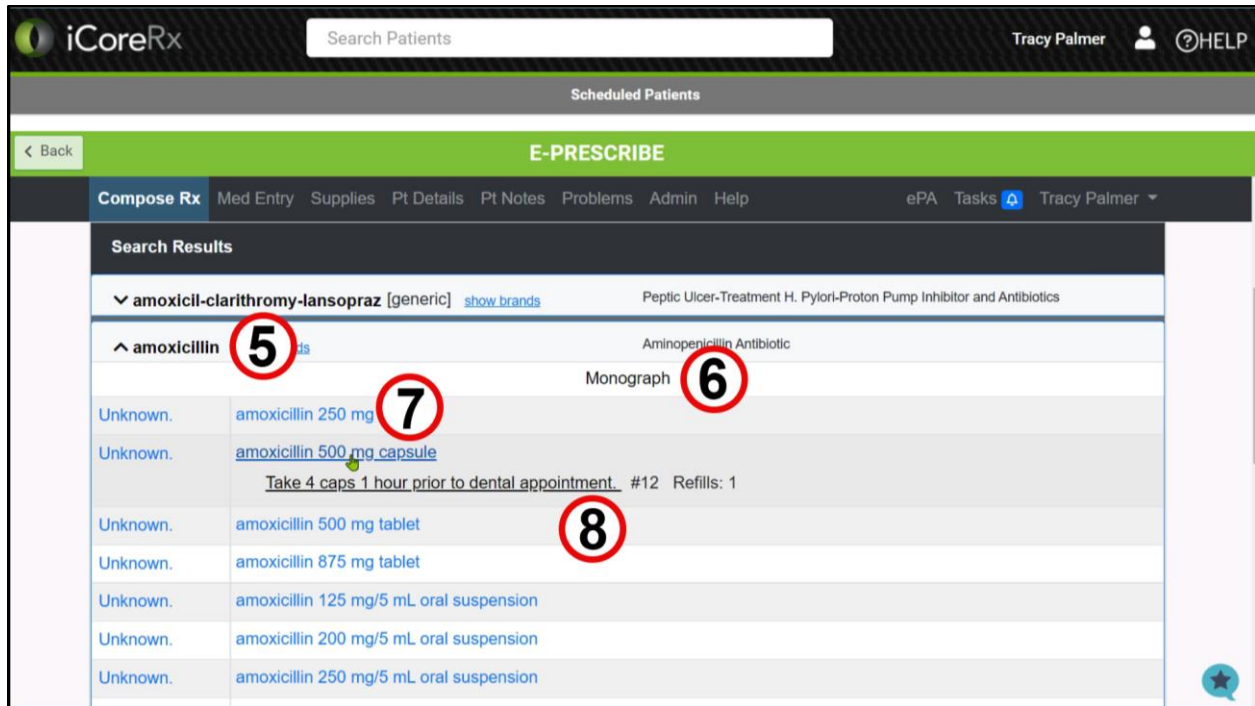


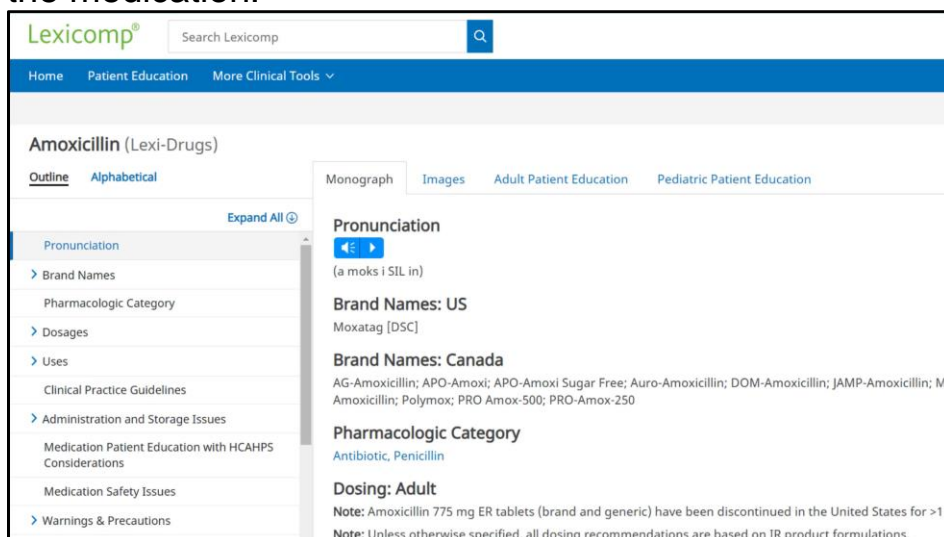
How to Add a Medication

The screenshot shows the iCoreRx E-PRESCRIBE interface for patient Carrie Care. The interface includes a navigation bar with 'Compose Rx' highlighted (1). Below it, a search input field (2) and a 'Drug Search' button (3) are visible. On the right, a 'Pharmacy' dropdown menu is set to 'Test Pharma' (4), and a red box highlights the 'Favorites', 'Drug Sets', and 'Compounds' buttons below it. The patient's details, including name, DOB, and height, are listed on the left.

1. Click on the **Compose Rx** tab.
2. Type in the generic name of the medication you want to prescribe.
3. Click the **Drug Search** button.
4. Or, select the **Favorites** button to view your Favorite prescriptions, the **Drug Sets** button to view your Drug Sets, or the **Compounds** button to view your Compounds.



5. Click the **name of the medication** in black to display different dosage and form options.
6. You can click **Monograph** if you would like to access Lexicomp for the medication.



7. Click the **medication with the dosage and form** that you want to prescribe.
8. If the medication is saved in your favorites, it will appear underlined in black, and you can click **the favorite medication** to add it to Pending Rx.

The prescription pad should be filled out from Left to Right.

amoxicillin 500 mg capsule

Open Queue Rx

Usual adult 24-hour dose: 750.000 MG to 3000.000 MG Renal adjustment recommended. Add to Favorites

Quantity	Form	Route	Frequency	Dispense	Dispense Form	Refills
1 9	capsule	by mouth	TID 11	21	Capsule	0

DAW / DNS 10
 PRN

Max Daily Dosage: MDD Unit: capsule

Additional Sig (appears on Rx label)

Take 4 caps 1 hour prior to appointment

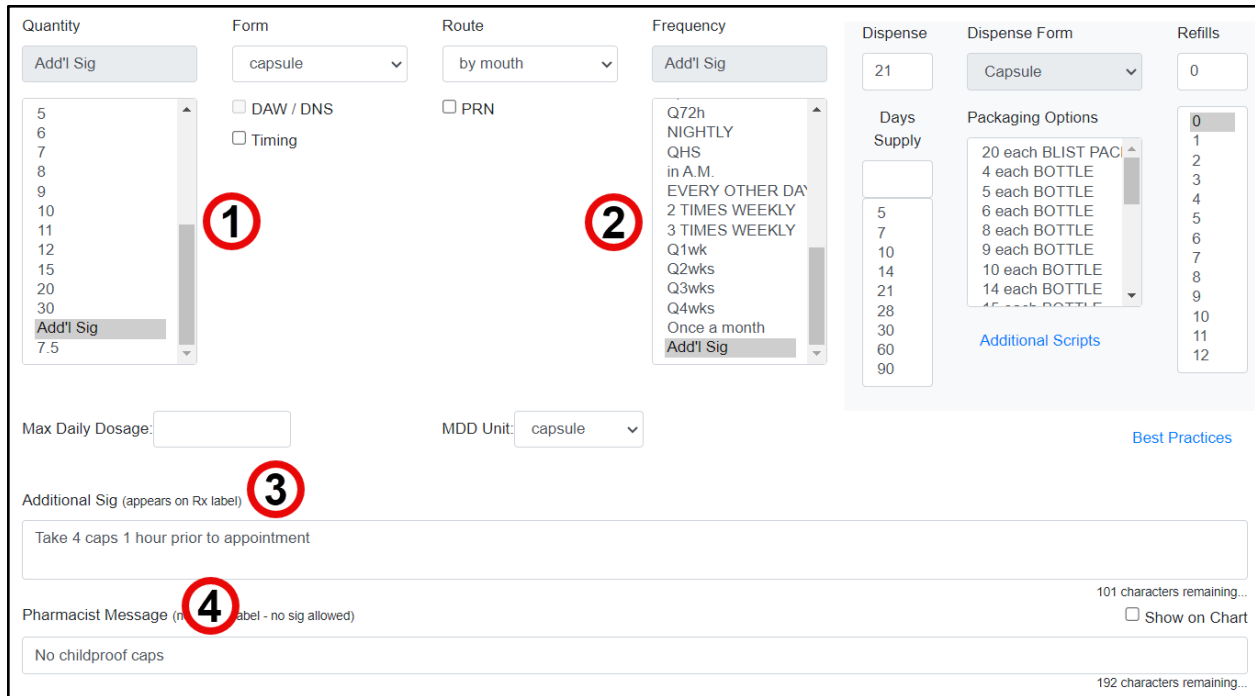
Pharmacist Message (not on Rx label - no sig allowed)

No childproof caps 14

Best Practices

9. Select the **patient's dosage quantity** (how much the patient will take at one time).
10. Select **DAW/DNS** to indicate **Dispense as Written/Do Not Substitute**, or click **PRN** to indicate **Take As Needed**.
11. Select a **frequency** (how often the patient will take the medication).
12. Enter a **total dispense quantity**, or enter/select a **Days Supply** option, to auto-calculate the total dispense quantity based on the dosage quantity and frequency.
13. Write any **additional instructions** for the patient (eg. take with food, take until gone, etc.)
 - a. If you are prescribing a Pre-Med, please review the section **How to Write a Pre-Med**.
14. Write a **pharmacy message** if needed (eg. no childproof caps).
15. Click the '**Add to Favorites**' checkbox if you would like to add this prescription to your favorites. Click the blue **Prescribe** button.

How to Write a Pre-Med

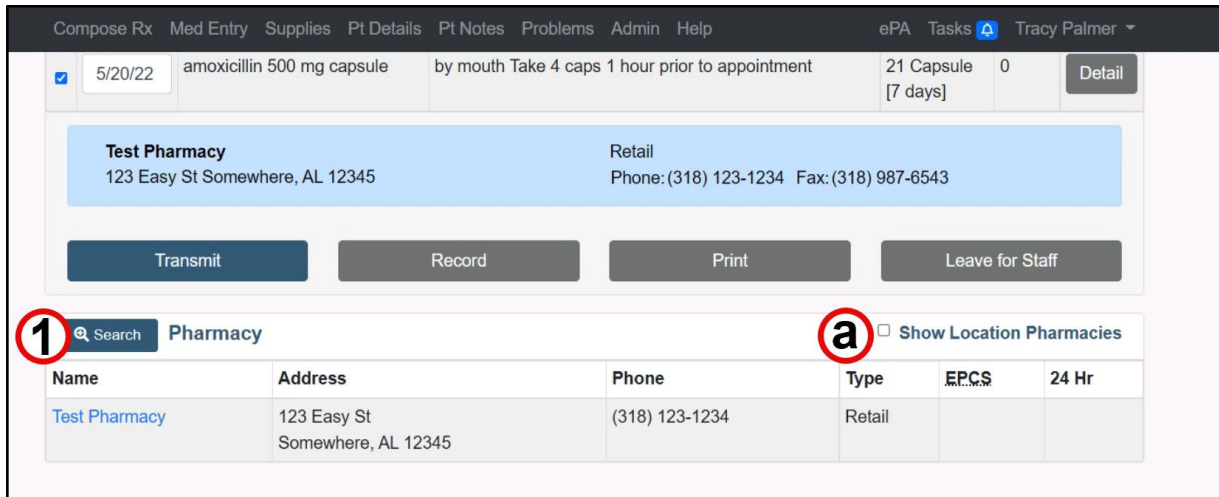


The screenshot shows a medication order form with the following fields and values:

- Quantity:** Add'l Sig (highlighted with a red circle 1)
- Form:** capsule
- Route:** by mouth
- Frequency:** Add'l Sig (highlighted with a red circle 2)
- Dispense:** 21
- Dispense Form:** Capsule
- Refills:** 0
- Additional Sig (appears on Rx label):** Take 4 caps 1 hour prior to appointment (highlighted with a red circle 3)
- Pharmacist Message (no sig allowed):** No childproof caps (highlighted with a red circle 4)

1. Select **Add'l Sig** for the **patient's Dosage Quantity**
2. Select **Add'l Sig** for the **Frequency**
3. Write out the custom pre-med instructions in **Additional Sig**
4. Write a **Pharmacist Message** if needed

How to Select a Pharmacy



Compose Rx Med Entry Supplies Pt Details Pt Notes Problems Admin Help ePA Tasks Tracy Palmer

5/20/22 amoxicillin 500 mg capsule by mouth Take 4 caps 1 hour prior to appointment 21 Capsule [7 days] 0 **Detail**

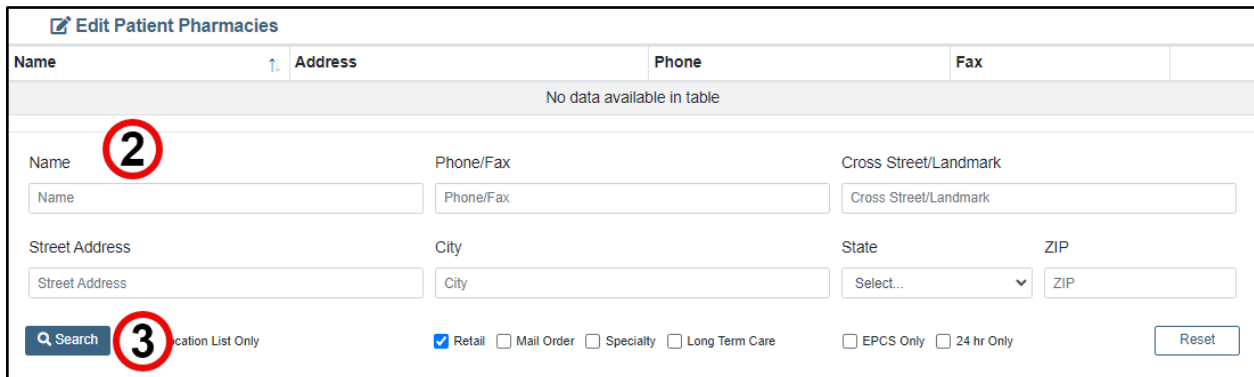
Test Pharmacy Retail
123 Easy St Somewhere, AL 12345 Phone: (318) 123-1234 Fax: (318) 987-6543

Transmit **Record** **Print** **Leave for Staff**

1 **Pharmacy** **Show Location Pharmacies**

Name	Address	Phone	Type	EPCS	24 Hr
Test Pharmacy	123 Easy St Somewhere, AL 12345	(318) 123-1234	Retail		

1. Click on the **Search** button, to locate any US Pharmacy.
 - a. Check the **Show Location Pharmacies** box, to show a list of pharmacies used in the past



Edit Patient Pharmacies

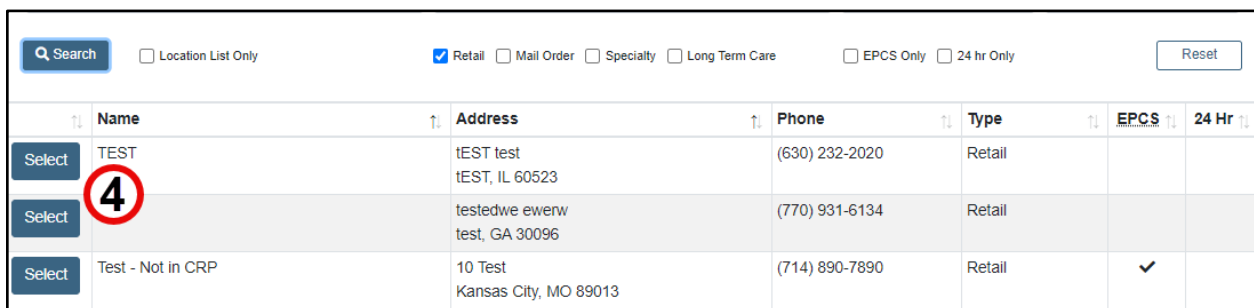
Name	Address	Phone	Fax
No data available in table			

Name **2** Phone/Fax Cross Street/Landmark

Street Address City State ZIP

3 Location List Only Retail Mail Order Specialty Long Term Care EPCS Only 24 hr Only **Reset**

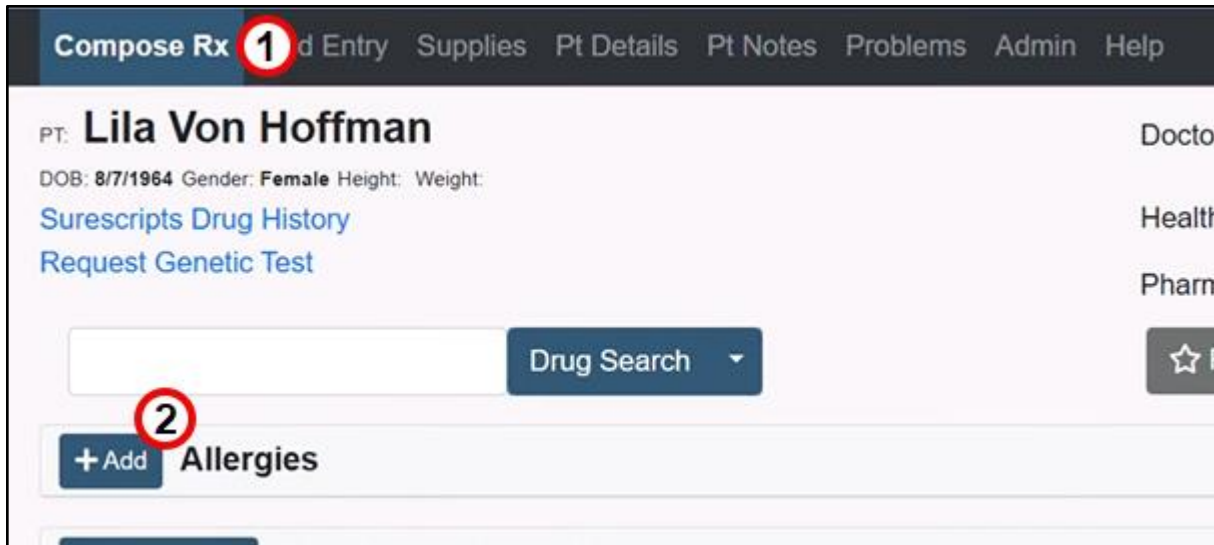
2. Use one to two of the search parameters to search for a pharmacy.
3. Click the **Search** button.



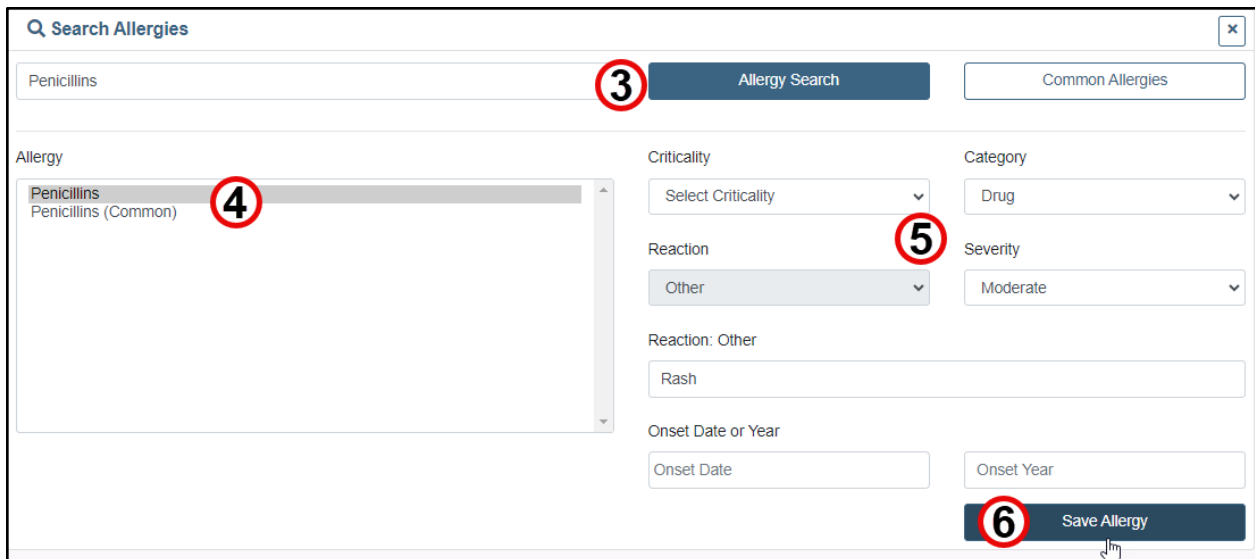
Location List Only Retail Mail Order Specialty Long Term Care EPCS Only 24 hr Only **Reset**

	Name	Address	Phone	Type	EPCS	24 Hr
Select 4	TEST	TEST test TEST, IL 60523	(630) 232-2020	Retail		
Select	testedwe ewerw test, GA 30096		(770) 931-6134	Retail		
Select	Test - Not in CRP	10 Test Kansas City, MO 89013	(714) 890-7890	Retail	<input checked="" type="checkbox"/>	

4. Click **Select** next to the desired pharmacy



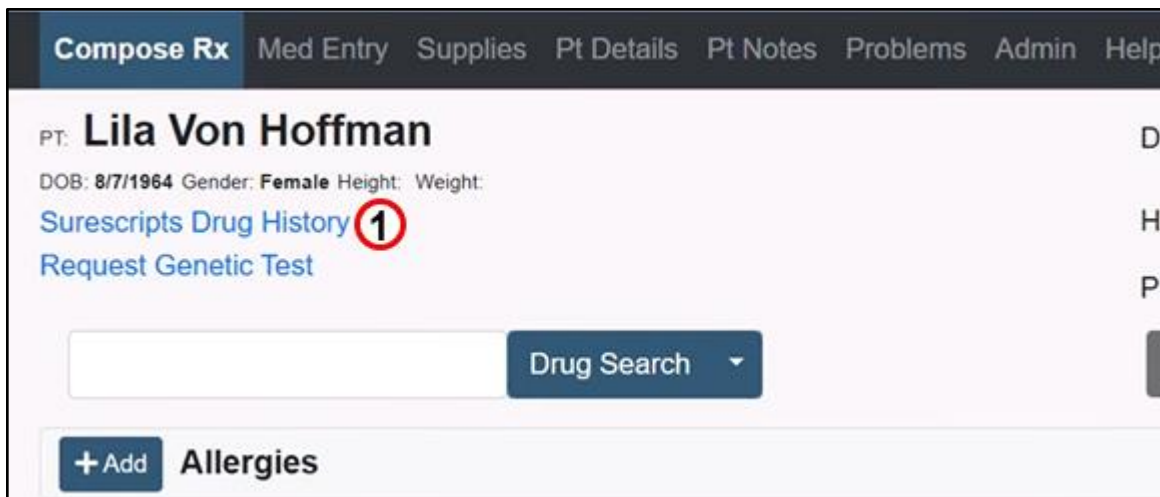
1. Click the **Compose Rx** tab.
2. Click the **+Add** button.



3. Type in the allergy name and click **Allergy Search**, or click **Common Allergies** to show a list of common allergies.
4. Select the Allergy you want to add.
5. (Optional) Fill out the Criticality, Category, Reaction, Severity, Reaction, and Onset Date/Year for the allergy.
6. Click **Save Allergy**.

+ Add Allergies 			
Allergy	Criticality	Reaction	Severity
Penicillins		Rash	Moderate

View Surescripts Drug History



Compose Rx Med Entry Supplies Pt Details Pt Notes Problems Admin Help

PT: **Lila Von Hoffman**

DOB: 8/7/1964 Gender: Female Height: Weight:

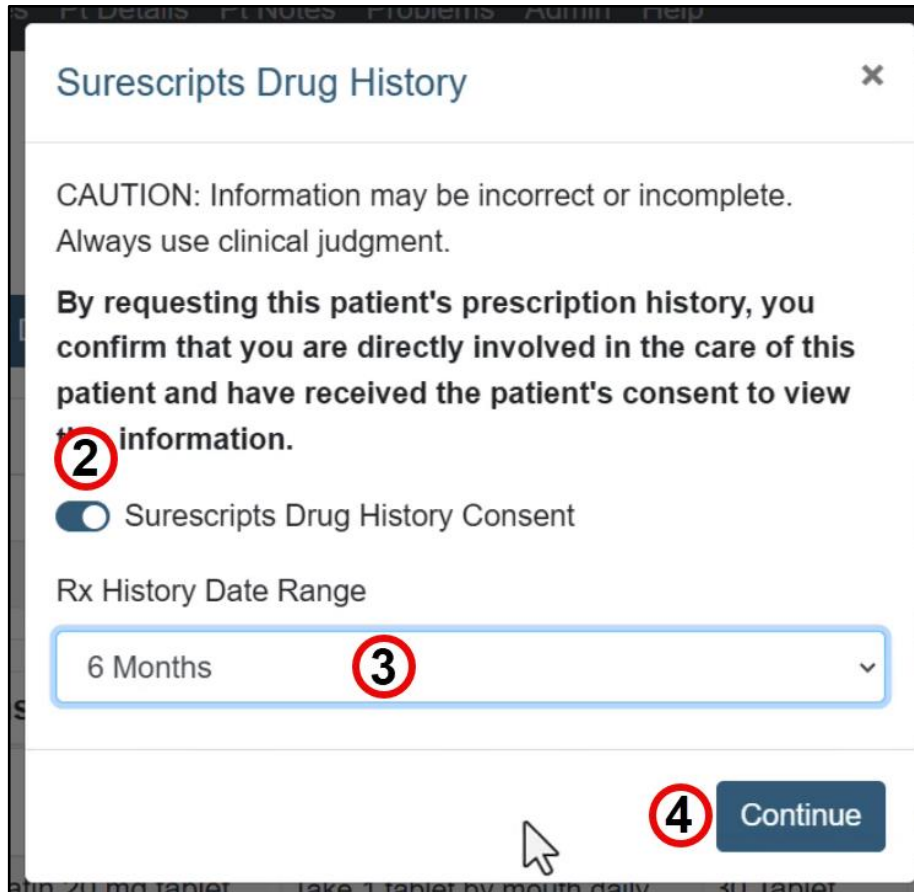
[Surescripts Drug History](#) **1**

[Request Genetic Test](#)

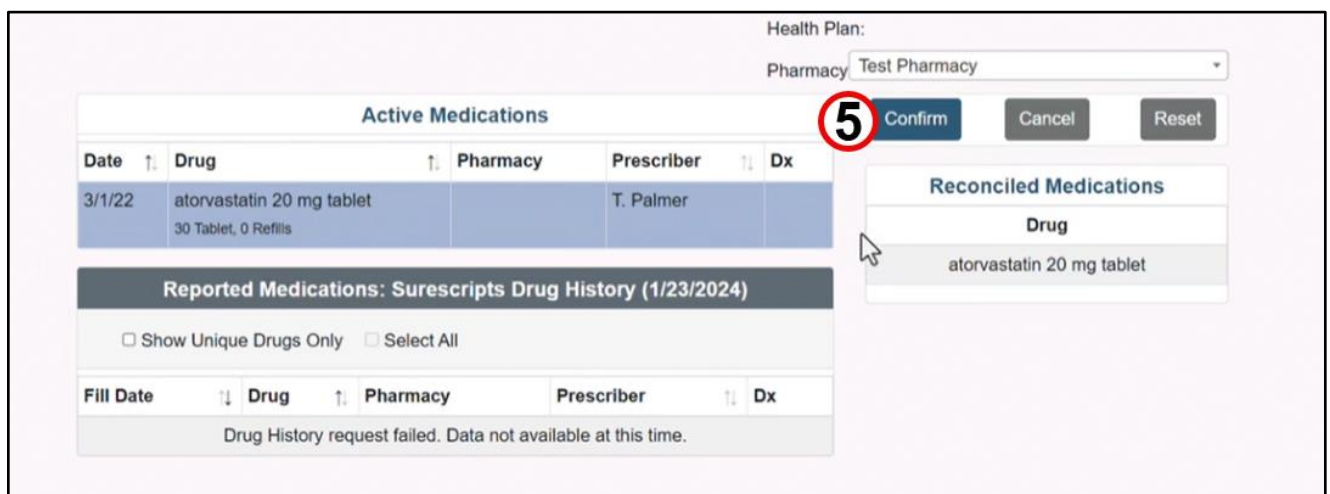
Drug Search

+ Add Allergies

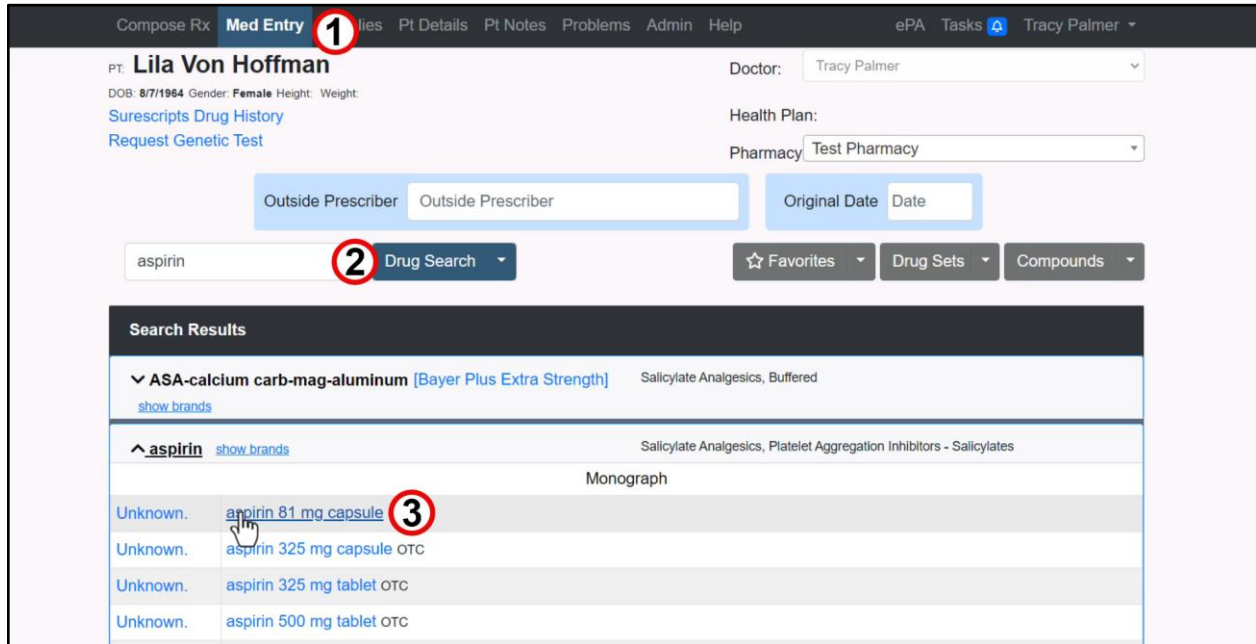
1. From the Compose Rx tab, click **Surescripts Drug History**.



2. Check the **Surescripts Drug History Consent** button.
3. Select an **Rx History Date Range** to see Drug History.
4. Click **Continue** to view the patient's Drug History.
5. Review medication history and **Confirm** to add history to the Patients' active medications.

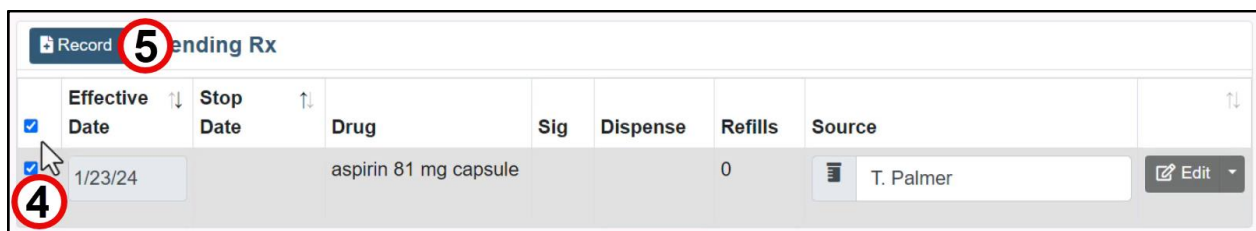


How to Manually Add a Medication



The screenshot shows the 'Med Entry' tab selected. The patient information for Lila Von Hoffman is visible. The 'Drug Search' field contains 'aspirin'. The search results list several options, with 'aspirin 81 mg capsule' highlighted and circled with a red '3'.

1. Click the **Med Entry** tab.
2. Type in the name of the desired medication and click **Drug Search**.
3. Click the medication dosage and form you want to add.

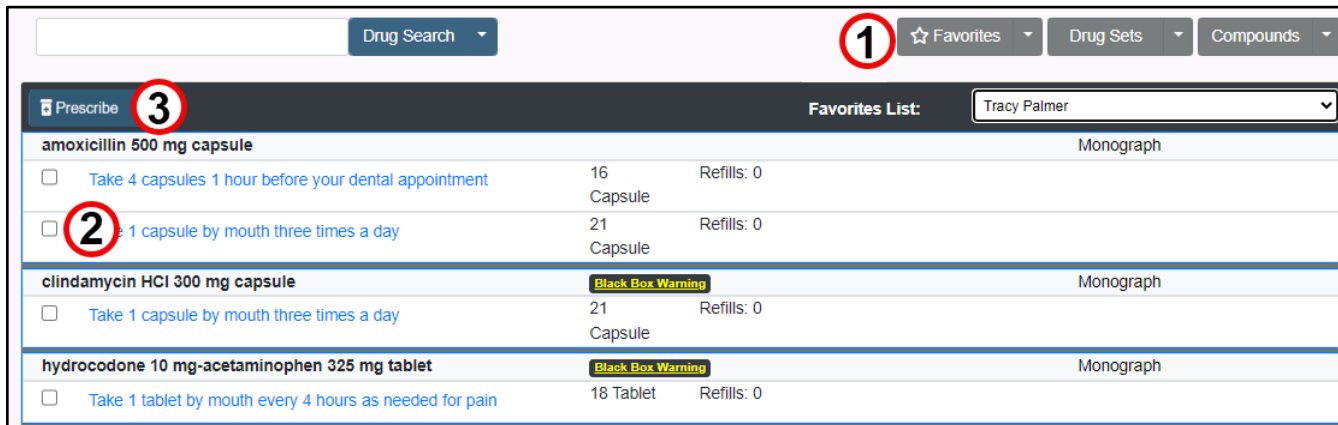


The screenshot shows the 'Record Pending Rx' table. The first row is selected, and the 'Record' button is circled with a red '5'. The 'Effective Date' column has a checkmark and a red '4' next to it.

Effective Date	Stop Date	Drug	Sig	Dispense	Refills	Source
<input checked="" type="checkbox"/> 1/23/24		aspirin 81 mg capsule			0	T. Palmer

4. Select the medications you want to record.
5. Click **Record**.

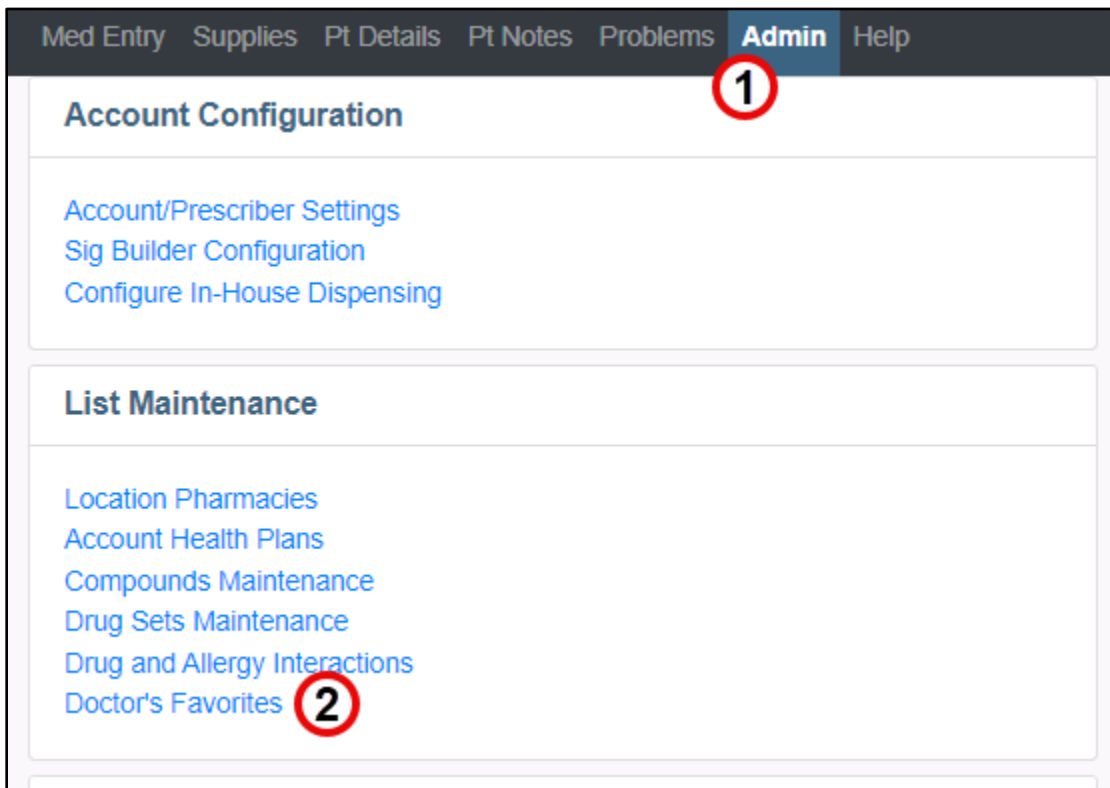
View the Favorites List



Medication	Quantity	Refills	Monograph
amoxicillin 500 mg capsule	16 Capsule	0	Monograph
<input checked="" type="checkbox"/> 1 capsule by mouth three times a day	21 Capsule	0	
clindamycin HCl 300 mg capsule	21 Capsule	0	Monograph
<input type="checkbox"/> Take 1 capsule by mouth three times a day	21 Capsule	0	
hydrocodone 10 mg-acetaminophen 325 mg tablet	18 Tablet	0	Monograph
<input type="checkbox"/> Take 1 tablet by mouth every 4 hours as needed for pain	18 Tablet	0	

1. While on the **Compose Rx** tab, click the **Favorites** button to show your Favorites list.
2. Select the checkbox of the desired medication.
3. Click the **Prescribe** button to add the medication as a Pending Rx.

How to Update the Favorites List



Med Entry Supplies Pt Details Pt Notes Problems **Admin** Help

Account Configuration

- Account/Prescriber Settings
- Sig Builder Configuration
- Configure In-House Dispensing

List Maintenance






- Location Pharmacies
- Account Health Plans
- Compounds Maintenance
- Drug Sets Maintenance
- Drug and Allergy Interactions
- Doctor's Favorites

1. Click the **Admin** tab.
2. Click **Doctor's Favorites**.

Add New Drug Favorite

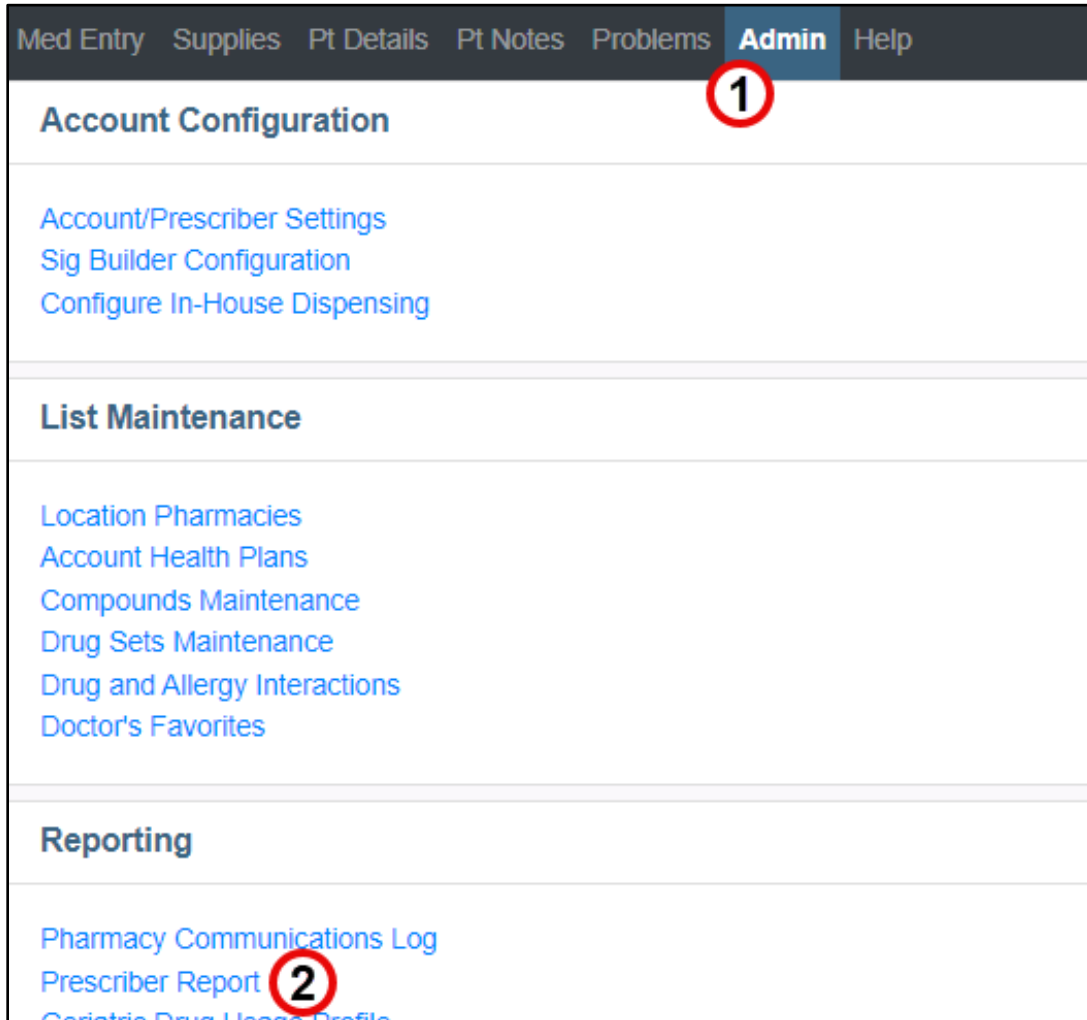
3 Drug Search ▾

Favorites List: Tracy Palmer ▾

Drug	Sig	Diagnosis	Dispense	Refills	
amoxicillin 500 mg capsule [amoxicillin]	Take 4 caps 1 hour prior to dental appointment.		12 Capsule	4	
amoxicillin 500 mg capsule [amoxicillin]	Take 1 capsule by mouth three times a day		21 Capsule	0	
amoxicillin 500 mg capsule [amoxicillin]	Take 4 capsules 1 hour before your dental appointment		16 Capsule	0	
Augmentin 500 mg-125 mg tablet [amoxicillin-pot clavulanate]	Take 1 tablet by mouth four times a day		28 Tablet	0	
Augmentin 250 mg-62.5 mg/5 mL oral suspension [amoxicillin-pot clavulanate]	Take 5 mL by mouth twice a day Take with food. <i>Cherry Flavor preferred</i>		100 Milliliter	0	

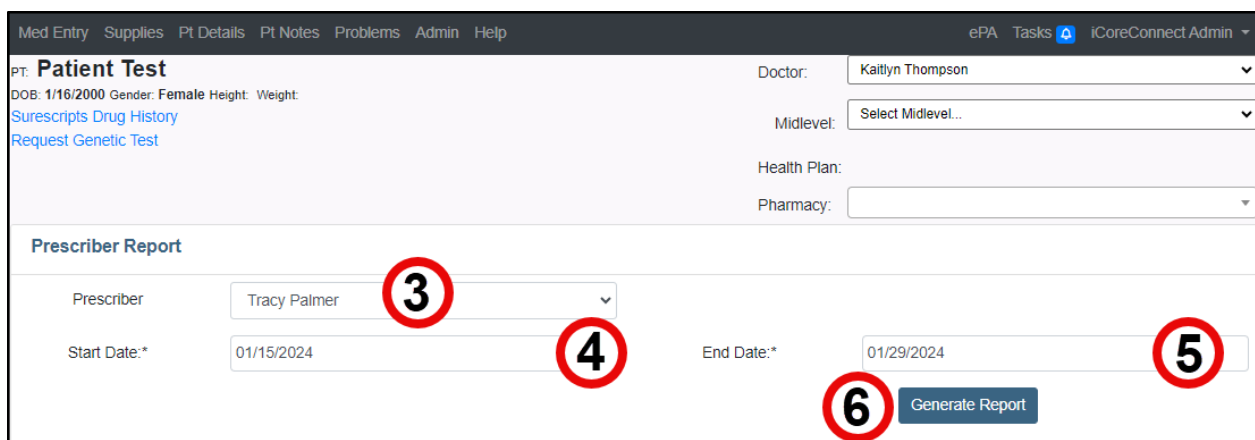
3. Type in the name of a medication and click **Drug Search** to add a new drug to the **Favorites** list.
4. Click the **Edit** button to make changes to any existing **Favorite** medications.

How to Run a Prescriber Report



The screenshot shows the 'Admin' tab selected in the top navigation bar. The 'Admin' tab is circled with a red '1'. Below the navigation bar, the 'Account Configuration' section is visible, with 'Prescriber Report' circled with a red '2'.

1. Click on the **Admin** tab.
2. Click on **Prescriber Report**.



The screenshot shows the 'Prescriber Report' form. The 'Admin' tab is circled with a red '1'. The 'Prescriber Report' section is circled with a red '2'. The 'Prescriber' dropdown menu is circled with a red '3', showing 'Tracy Palmer'. The 'Start Date' field is circled with a red '4', showing '01/15/2024'. The 'End Date' field is circled with a red '5', showing '01/29/2024'. The 'Generate Report' button is circled with a red '6'.

3. Make sure your name is selected.
4. Select a Start Date.
5. Select an End Date.
6. Click **Generate Report**.

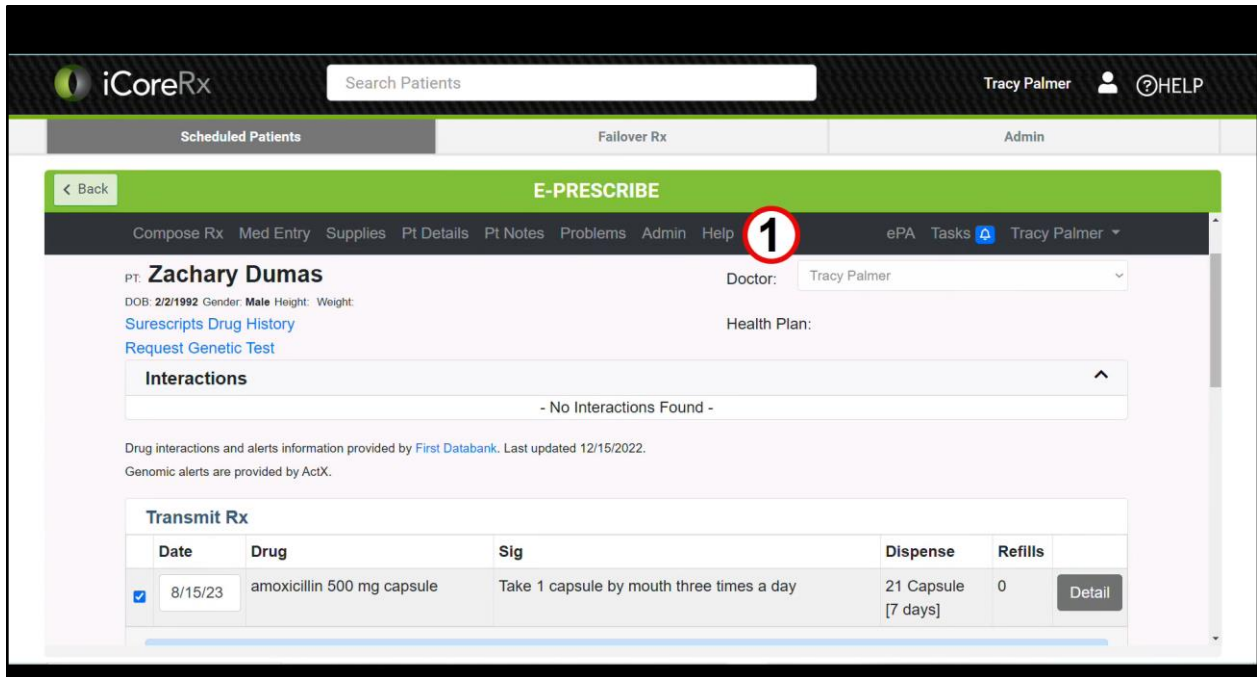
Prescribing report for doctor Tracy Palmer Information current as of: 1/23/24 6:12 PM
 Start Date: 01/09/2024 End Date: 01/23/2024

Export to Excel Print **7**

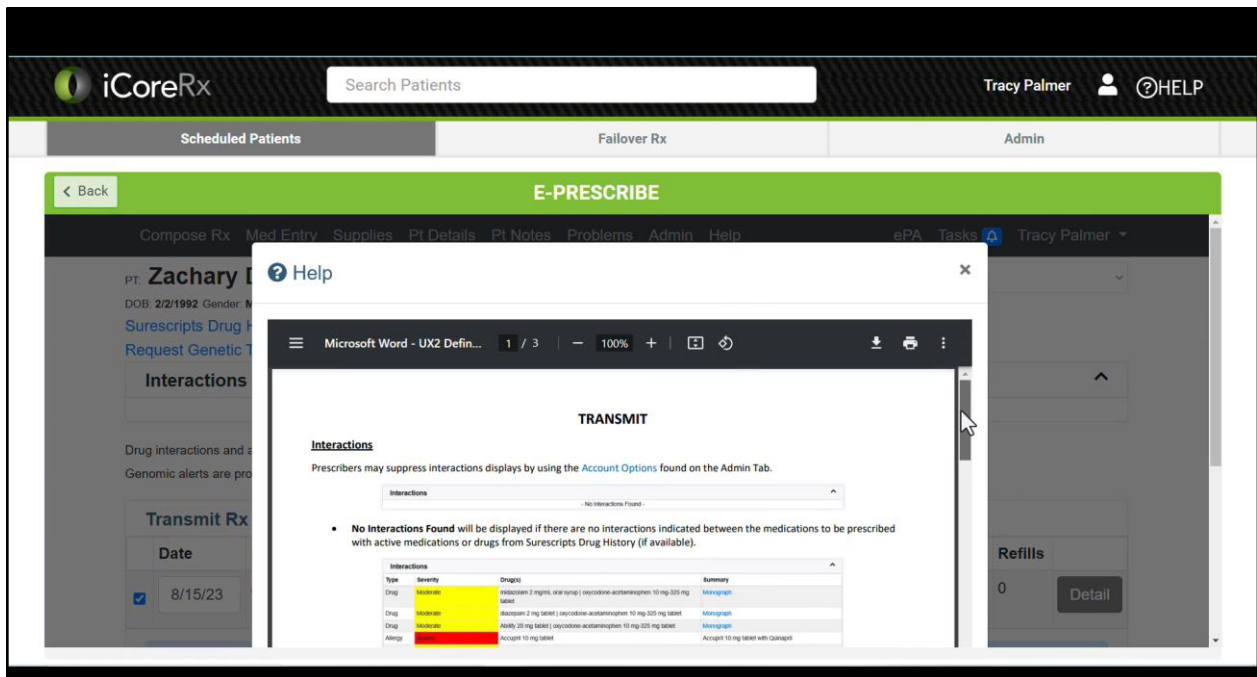
Date	User	Prescriber	Patient	Sch	Drug/SIG	Notes	Location	Route Status	Pharmacy	Therapeutic Category
1/10/24 11:45 AM	Tracy Palmer	Tracy Palmer	Von Hoffman, Lila	0	ibuprofen 800 mg tablet SIG: 1 QID DISP #28 Refills: 0		Demo - iCoreRx	Fax Verified	test Phone: 9492467853	NSAID Analgesics (COX Non-Specific) - Propionic Acid Derivatives
1/10/24 1:12 PM	Tracy Palmer	Tracy Palmer	Von Hoffman, Lila	0	clindamycin HCl 300 mg capsule SIG: 1 TID DISP #21 Refills: 0		Demo - iCoreRx	Fax Verified	test Phone: 9492467853	Lincosamide Antibiotics
1/11/24 10:15 AM	Tracy Palmer	Tracy Palmer	Von Hoffman, Lila	0	ibuprofen 800 mg tablet SIG: 1 QID DISP #28 Refills: 0		Demo - iCoreRx	Fax Verified	test Phone: 9492467853	NSAID Analgesics (COX Non-Specific) - Propionic Acid Derivatives
1/13/24 10:14 AM	Tracy Palmer	Tracy Palmer	Von Hoffman, Lila	0	ibuprofen 800 mg tablet SIG: 1 QID DISP #28 Refills: 0		Demo - iCoreRx	Fax Verified	test Phone: 9492467853	NSAID Analgesics (COX Non-Specific) - Propionic Acid Derivatives
1/15/24 9:54 AM	Tracy Palmer	Tracy Palmer	Von Hoffman, Lila	0	ibuprofen 800 mg tablet SIG: 1 QID DISP #28 Refills: 0		Demo - iCoreRx	Fax Verified	test Phone: 9492467853	NSAID Analgesics (COX Non-Specific) - Propionic Acid Derivatives
1/15/24 10:13 AM	Tracy Palmer	Tracy Palmer	Von Hoffman, Lila	0	clindamycin HCl 300 mg capsule SIG: 1 TID DISP #21 Refills: 0		Demo - iCoreRx	Fax Verified	Test Pharmacy 123 Phone: 3181231234	Lincosamide Antibiotics

7. Click **Export to Excel** to create an Excel spreadsheet of the report, or click **Print** to print the report.

Additional Help



1. Click **Help** to view detailed instructions on a specific step in the prescription process.



Contact Support at 888-810-7706

Or [complete an online support request](#) and a member of our team will get back to you.