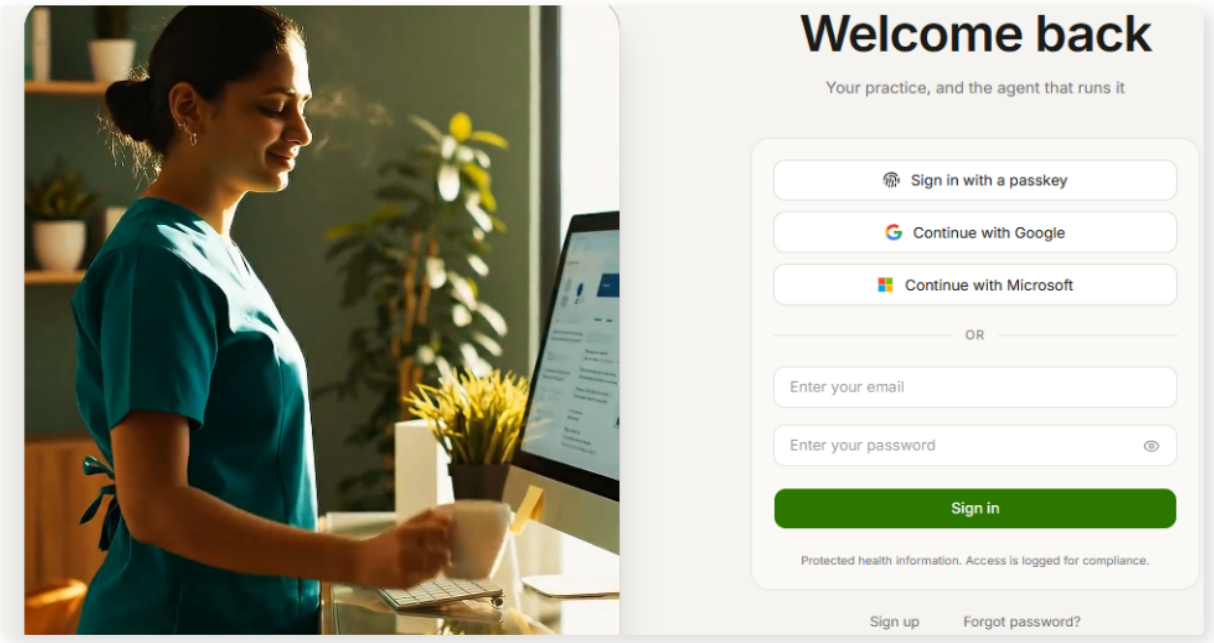
How to Compose and Transmit a prescription

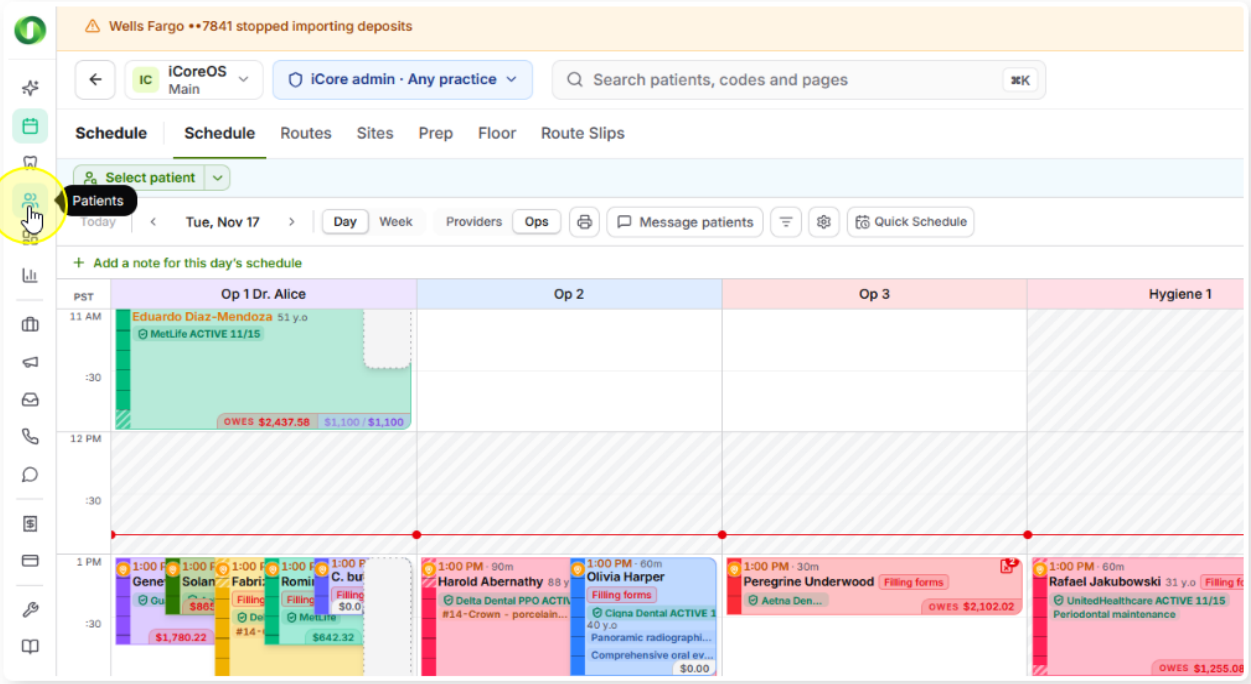
Joy Bisson | 14 steps | 2 minutes

Tuesday, November 17, 2026

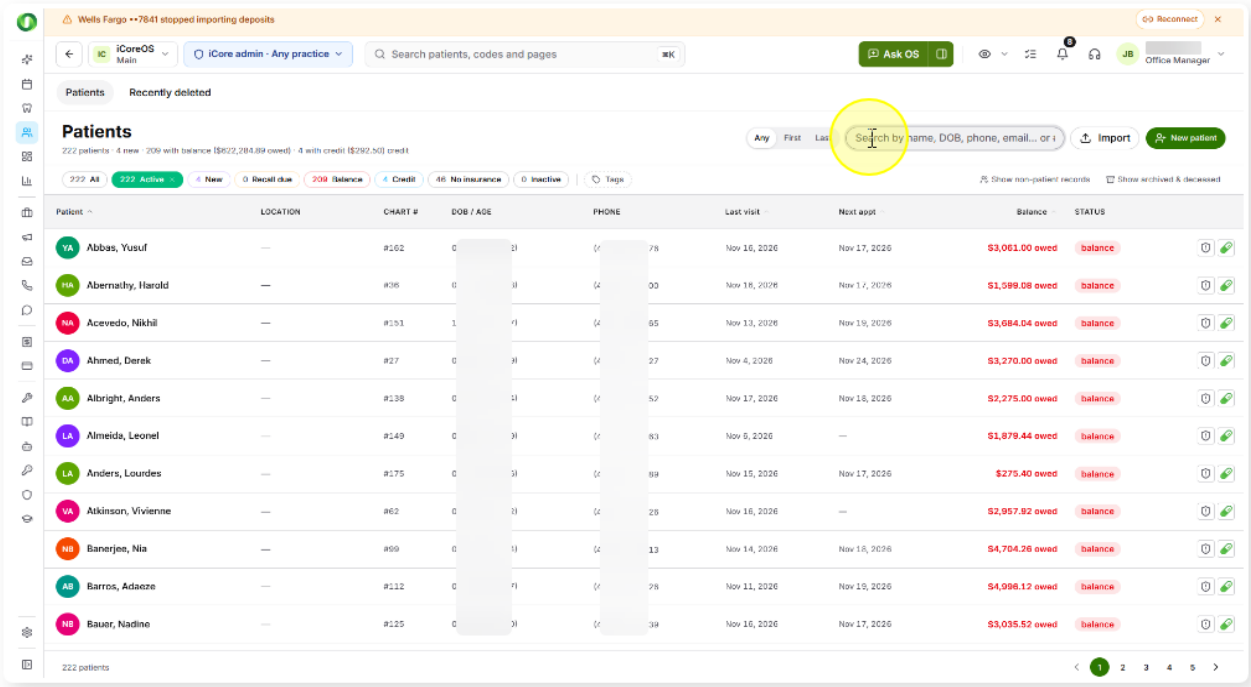
1 Sign in to os.icoreconnect.com



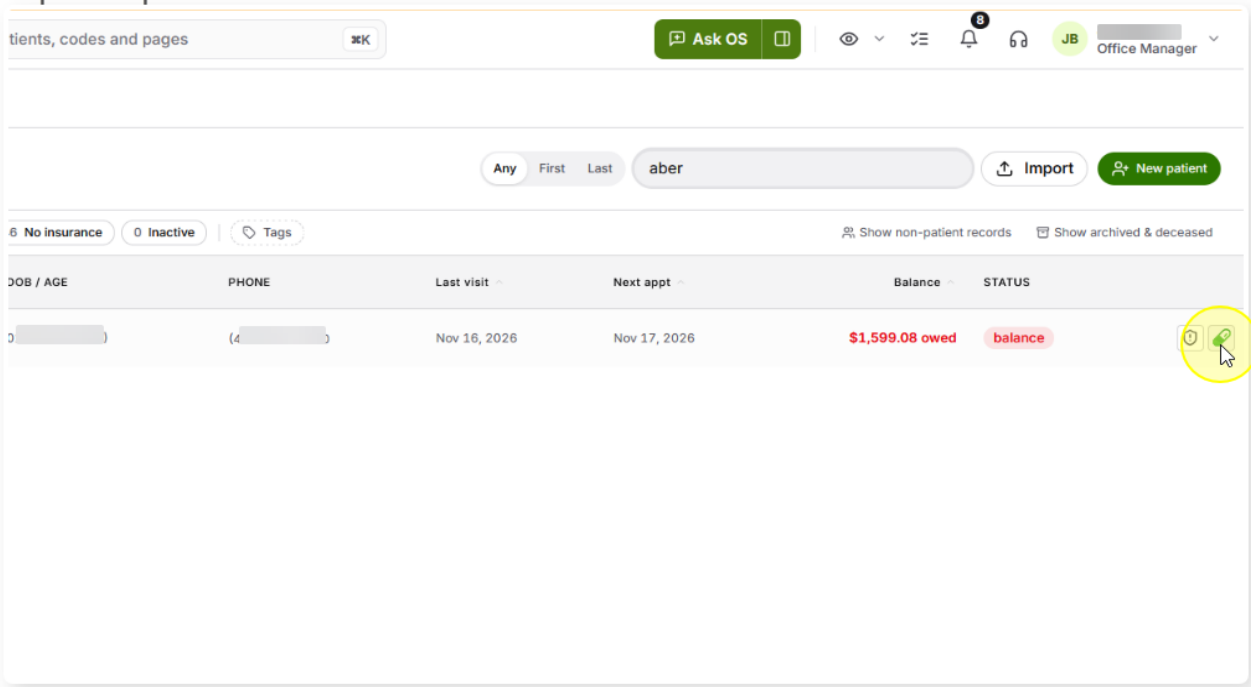
2 Click "Patients" icon, in the left-menu, to view the full patient database



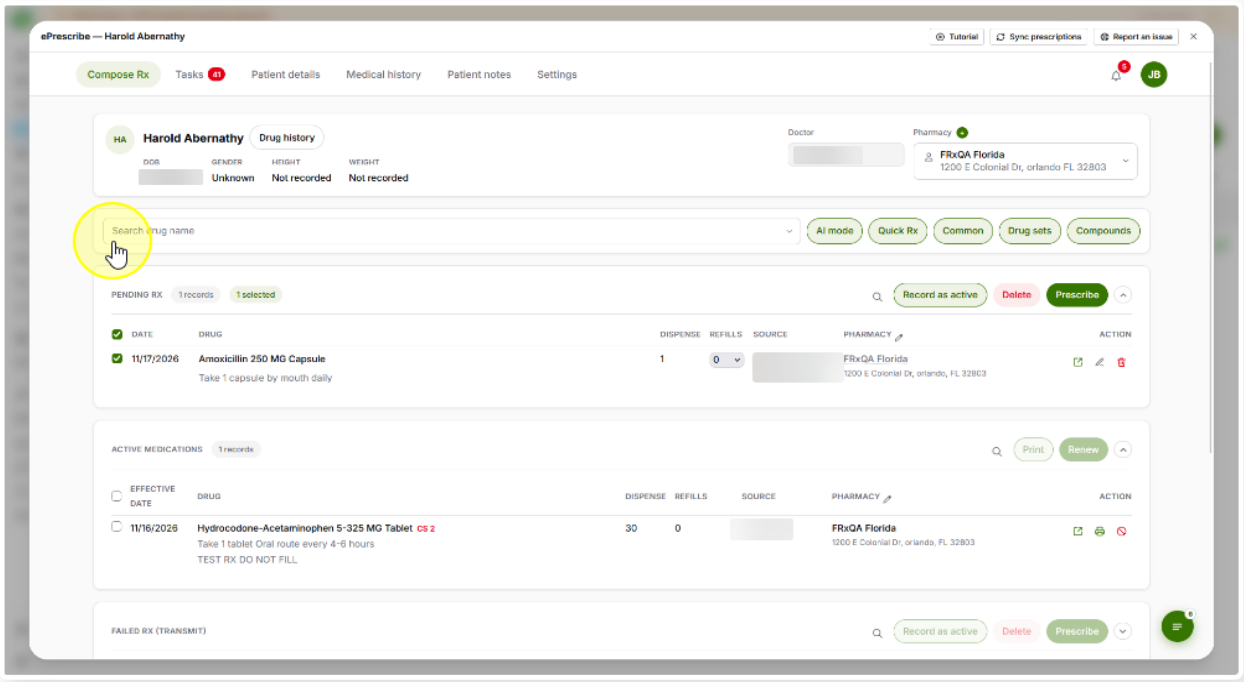
3 Search for a patient by Name, DOB, phone number, or email address



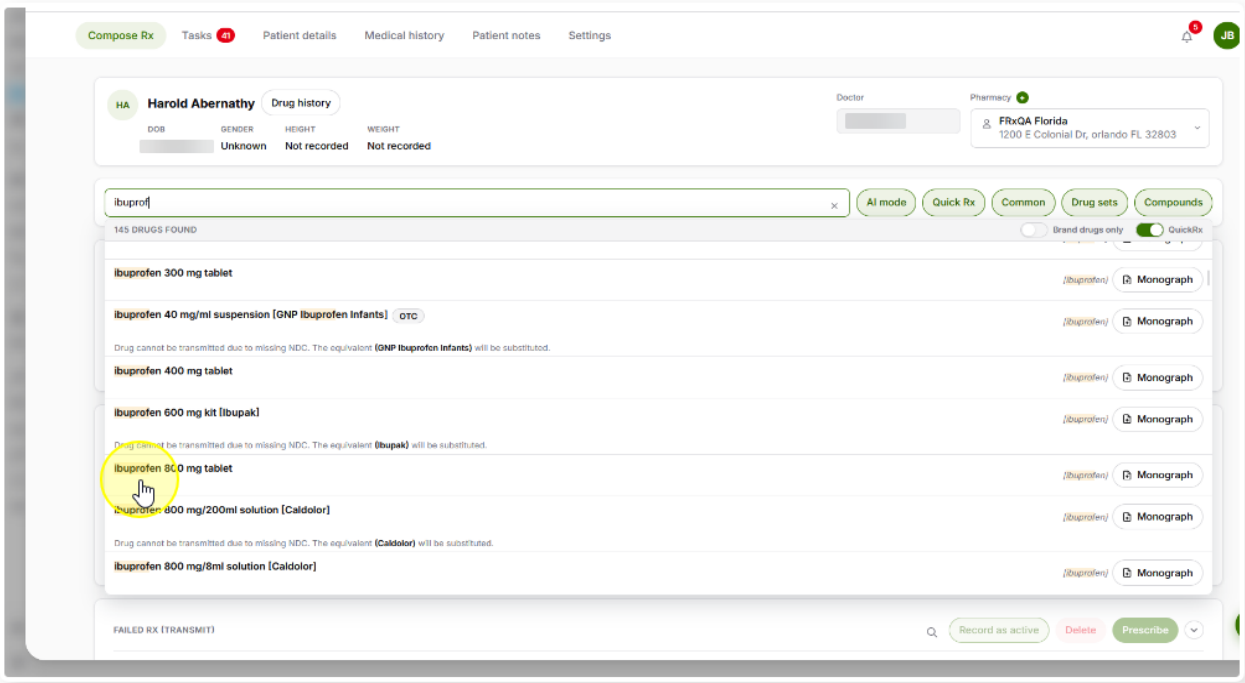
4 Click the "Prescribe" button, green pill, to access Rx to compose and transmit a prescription



5 Search for medication using the generic drug name

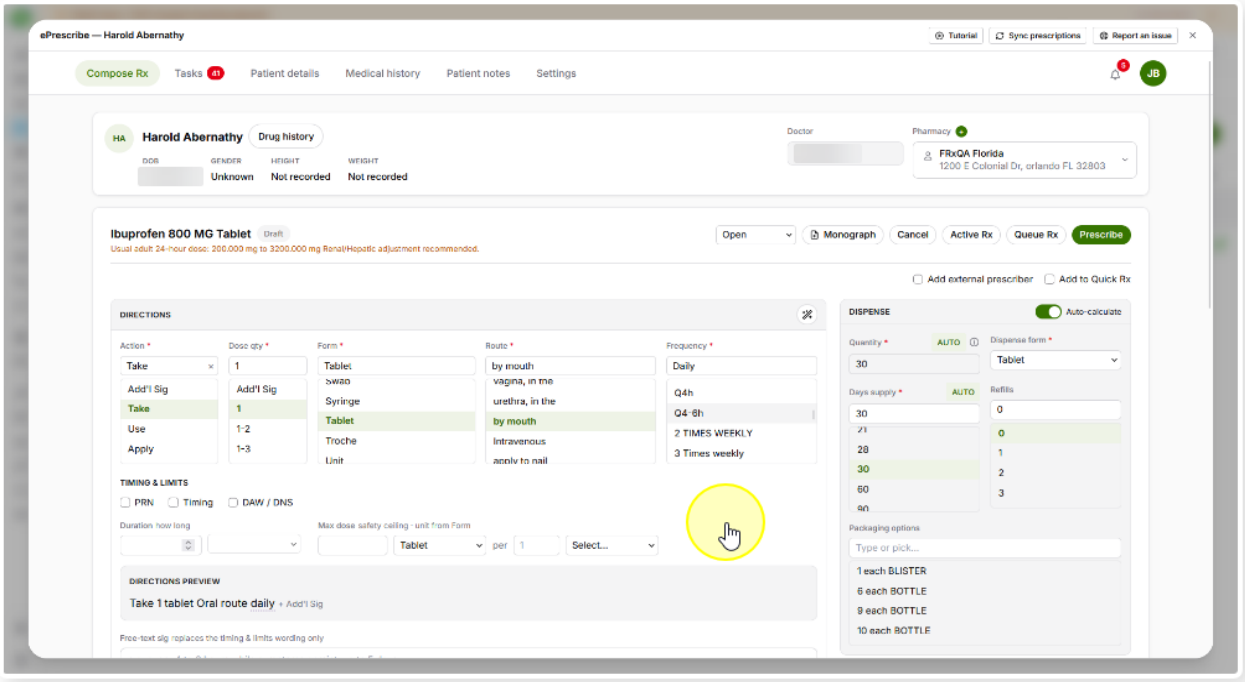


6 Select the drug name and form



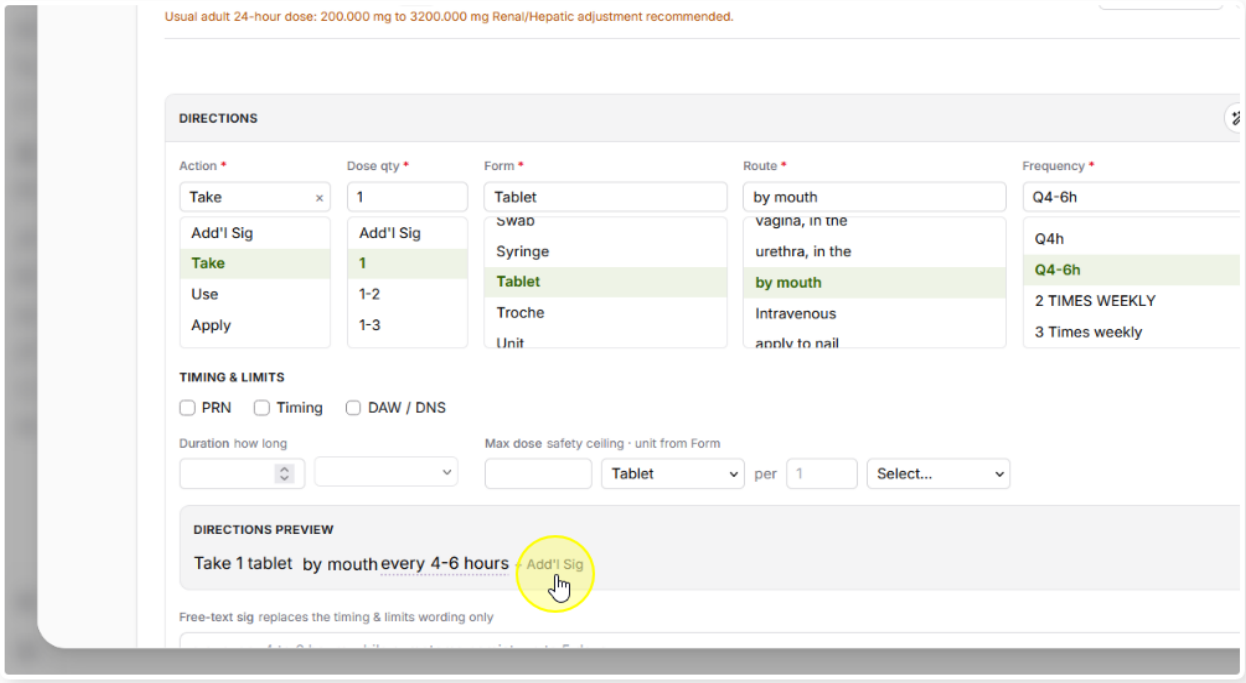
7 Fill out the prescription pad as needed

Please note: Patient instructions are on the right and Pharmacy instructions on the left



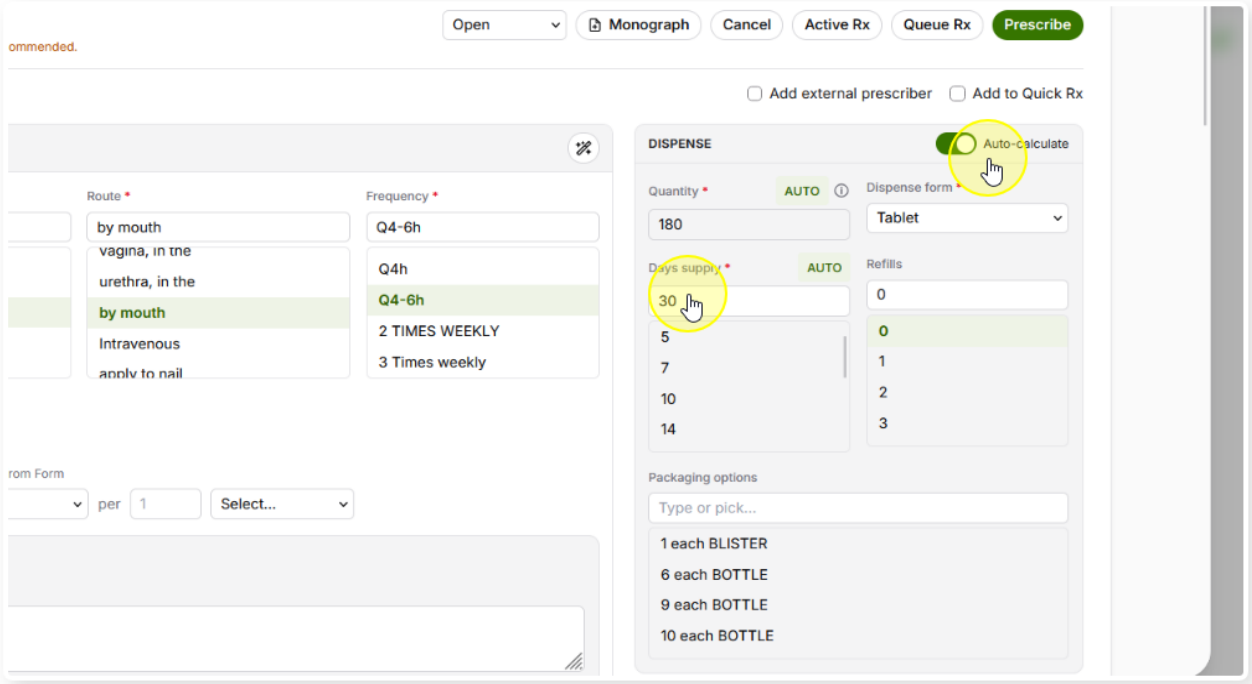
8 The Directions Preview, shows the Sig exactly how it will be written on the label for the patient.

Click "Addt'l Sig" to add any second line of instructions for the patient

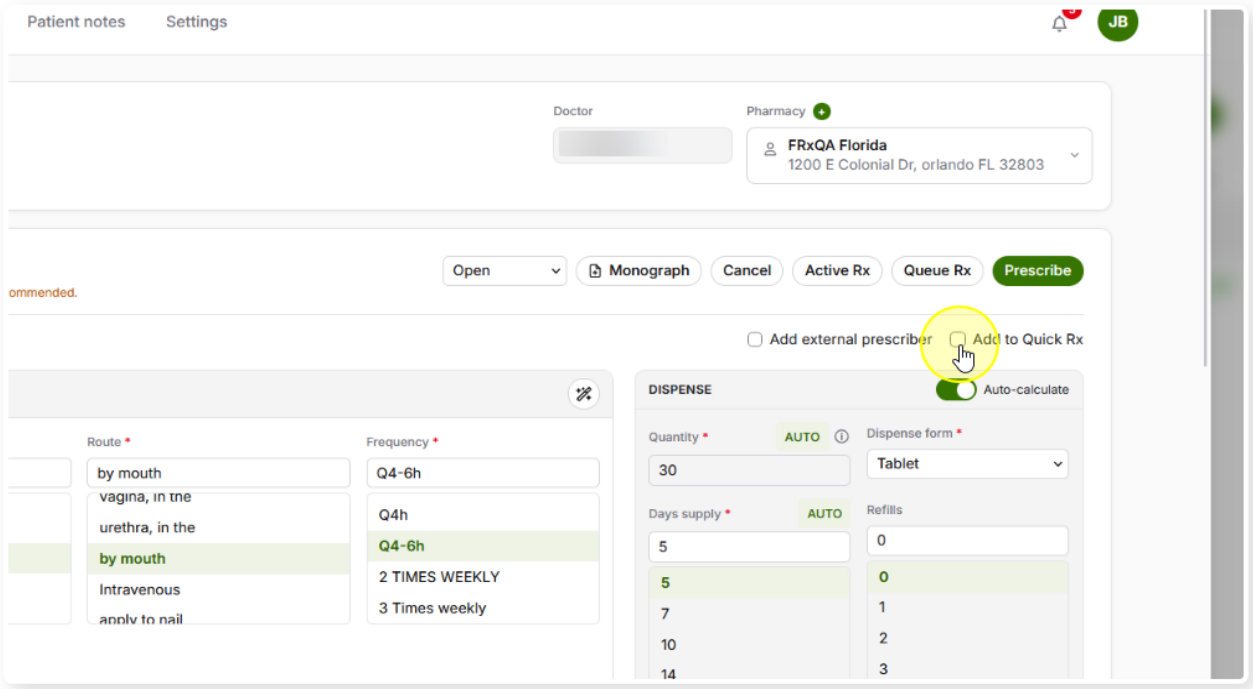


9 Pharmacy instructions, on the right, are auto-calculated. Update the "Days Supply", if needed.

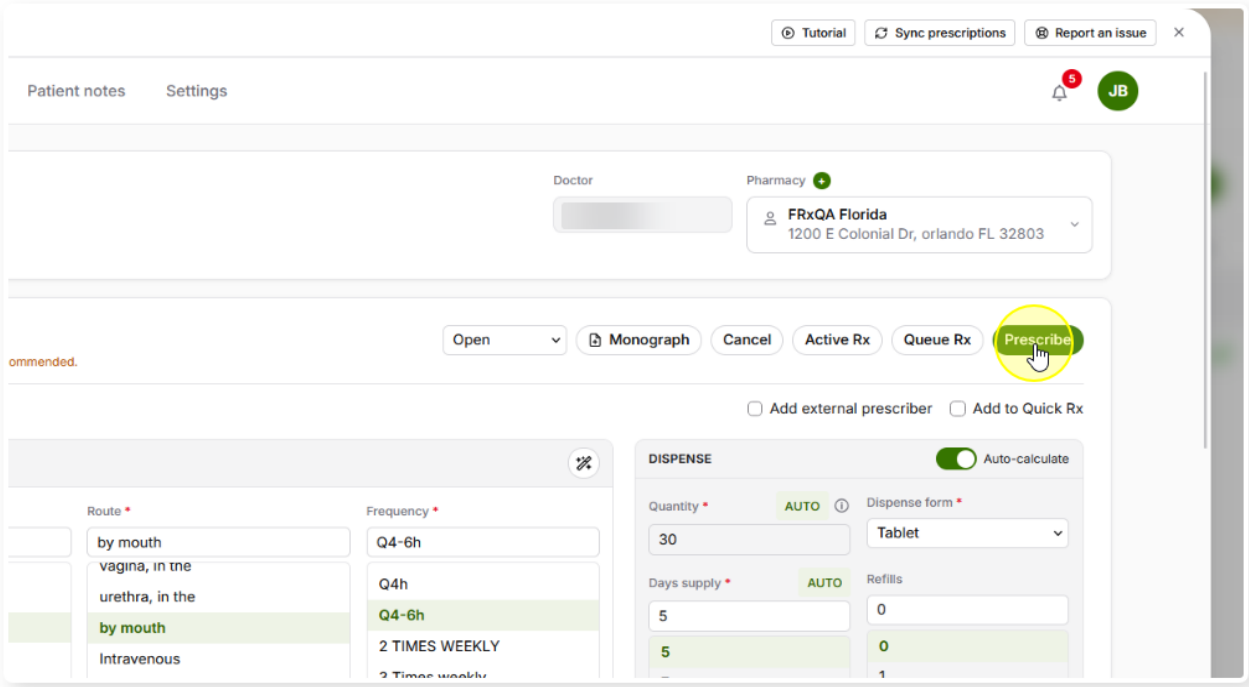
Turn off the auto-calculate to edit the "Dispense Quantity"



10 Click "Add to Quick Rx" to save this medication and sig as a reusable template

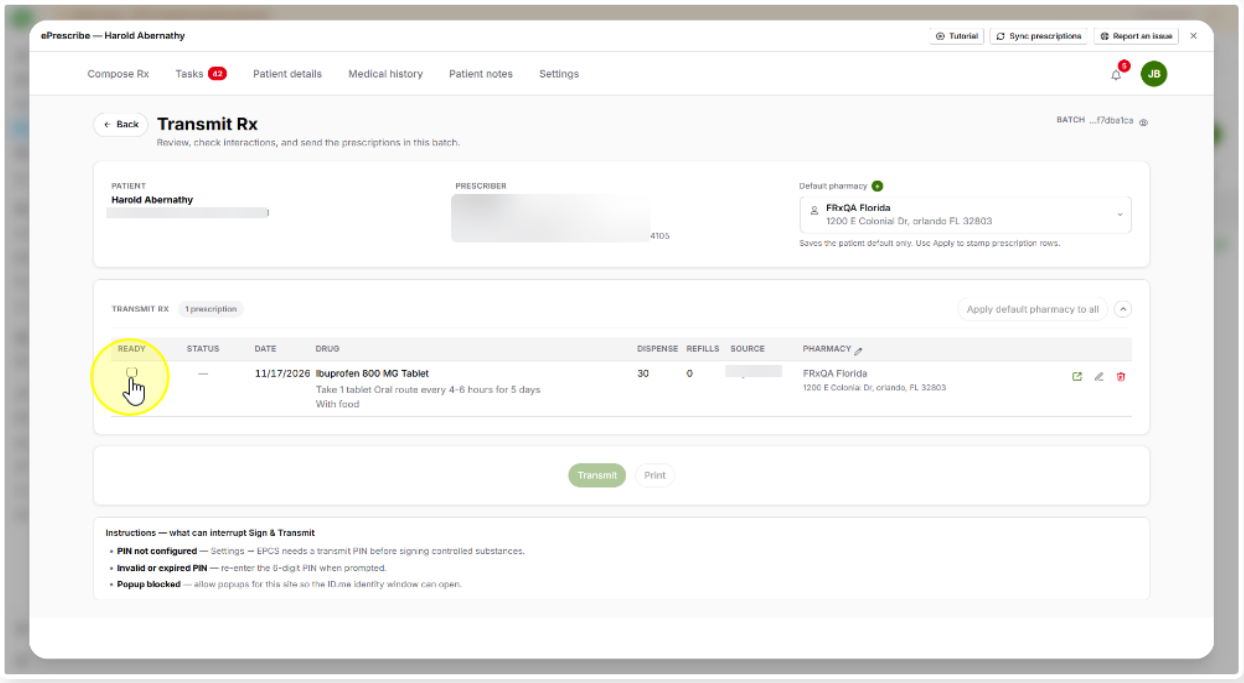


11 Click "Prescribe"

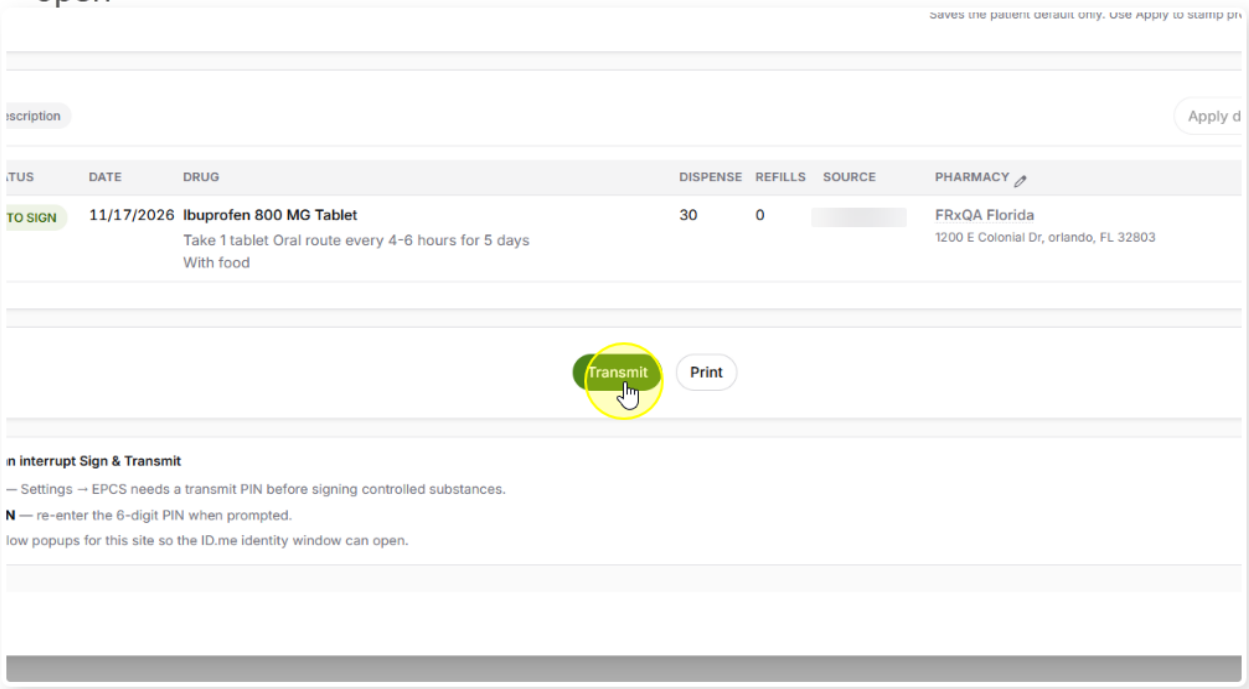


12 Review the Pharmacy and Medication on the Transmit page

Click the "Ready" check-box to indicate you have reviewed and ready to transmit



13 Click "Transmit", sends the prescription to the pharmacy and a receipe page will open



14 Rx Receipt page, prescription being transmitted to the pharmacy

